

Taipei National University of the Arts Regulations for Minors in Departments (Institutes)

Approved by the 2nd Academic Affairs Meeting in the 2nd Semester of Academic Year 2001 on May 28, 2002 Ratified by Ministry of Education Letter Tai (91) Gao (2) Zi No. 91086124, dated June 18, 2002

Approved by the 2nd Academic Affairs Meeting in the 1st Semester of Academic Year 2012 on December 18, 2012 Ratified by Ministry of Education Letter Tai Jiao Gao (2) Zi No. 1020014002, dated January 24, 2013

Approved by the 2nd Academic Affairs Meeting in the 2nd Semester of Academic Year 2018 on May 21, 2019 Ratified by Ministry of Education Letter Tai Jiao Gao (2) Zi No. 1080078845, dated June 27, 2019

Article 1	The Regulations are based on the following provisions: the University Law and its Enforcement Regulations; the Degree Conferment Law; and the Taipei National University of the Arts Statutes.
Article 2	<p>Undergraduates may apply to pursue a minor from another department in accordance with the Regulations.</p> <p>Students of the masters and PhD programs (excluding in-service masters programs) (hereinafter referred to as “graduates”) in the University may pursue minors in departments, institutes, or programs of the same or immediate next lower academic level in accordance with the Regulations.</p> <p>Chinese students who wish to apply for minors are limited to departments, institutes, and programs (hereinafter referred to as “departments”) with Chinese student quotas approved by the Ministry of Education for the academic year of application.</p> <p>The criteria, requirements, and evaluations for minors shall be formulated by each department and submitted to the</p>

	Office of Academic Affairs for approval and reference.
Article 3	<p>Undergraduates who wish to pursue a minor may apply to the related department within the period beginning from the start of their second year to the first semester of the last year of study permitted for their major programs (excluding the years of extension). Their applications shall be approved by the heads of their own departments and those which they intend to pursue the minor. The approved applications shall be finalized by the deans of affiliated schools and submitted to the Office of Academic Affairs for future reference.</p> <p>Graduates may apply to minor programs within the period beginning from the first year of their enrollment to the first semester of the last year of study permitted for their programs, and shall complete their study within the permitted duration of study.</p> <p>The deadlines for minor applications are December 1st for the first semester and May 1st for the second semester, respectively.</p>
Article 4	<p>Undergraduates pursuing minors must complete the minimum credits required by their own departments, as well as at least 20 credits for the minors (the regulations of each individual department rule). Each department should design a minor program offering more than 30 credits to facilitate students' course selection.</p> <p>Graduates pursuing minors shall fulfill the minimum graduation credits required by both their own and minor departments before they may receive minor degrees. Those pursuing minors in undergraduate programs shall comply with the preceding stipulation while those pursuing minors in masters or PhD programs shall comply with the requirements of their minor departments in terms of the total number of credits for specialized subjects, only they</p>

	<p>shall take no less than 12 credits.</p> <p>Students pursuing minor degrees in principle may take courses only from the departments offering the minors. Unless they have permission from heads of the departments offering the minors, they may not replace a minor course with another bearing the same course name offered by their original major departments or by ones other than the departments where they are studying the minor.</p>
Article 5	<p>If the credit courses required of a minor have to be taken in a particular sequence, they shall be governed by related regulations and the Statutes of the University.</p>
Article 6	<p>The total number of credits that a minor student takes each semester is the sum of the credits from both their majors and minors. For undergraduate students, if the number of credits they fail in a semester fits that which is stipulated in Article 31 of the Statutes of the University, the article shall apply.</p>
Article 7	<p>Minor undergraduates who fail to complete the required courses and who intend to give up their minor study shall complete the procedures before course add/drop deadlines in the last semester of their graduation year. Minor graduates shall do so before their graduation.</p> <p>Students who choose to give up their minors may not ask to drop or withdraw any courses they have selected for the semester after the course add/drop or withdrawal deadlines.</p> <p>After students give up their minors, the minor credits they have received may be accepted as credits for optional</p>

	<p>courses of their original departments upon approval by the heads of their original departments, with the exclusion of minor credits graduates receive from undergraduate programs.</p>
<p>Article 8</p>	<p>Undergraduates pursuing minors in principle should select classes that are already available. If extra classes have to be arranged, the students must pay credit fees.</p> <p>When undergraduates need to extend their years of study because of their minor programs, they must pay credit fees if they take nine credits or less, and pay full tuition and miscellaneous fees if they take ten credits or more.</p> <p>Graduates pursuing minors in undergraduate programs shall pay required credit fees in accordance with Article 59 of the Statutes of the University. Graduates pursuing minors in other masters or PhD programs shall pay additional credit fees on top of the credit fees stipulated for the year of their enrollment.</p> <p>Students pursuing minors shall pay usage fees related to internships, professional equipment, and other items involved in their minor programs in accordance with the regulations of their minor departments.</p>
<p>Article 9</p>	<p>Credits that students pursuing minors receive from both their major and minors in a semester shall all be recorded on the transcripts for all semesters.</p> <p>Students who have completed all the requirements of their minors shall have the names of their minor departments indicated on their degree certificates, copies of their degree certificates, and their transcripts for all semesters.</p>

Article 10	Students who fail to complete the required credits and subjects of their minors by graduation or who choose to drop out will not have any indications of their minors on their transcripts for all semesters or related documents.
Article 11	Any circumstances not stipulated in the Regulations shall be dealt with in accordance with relevant laws and regulations of the Ministry of Education, as well as relevant regulations stipulated in the Statutes of the University.
Article 12	The Regulations shall be implemented after approval by the University's Academic Affairs Meeting, and they shall be reported to the Ministry of Education for reference. The same procedure shall apply to future revisions.